

Date: 9/9/2024

Attendees: Erick Pelaez Puig, Jeslyn Chacko, Valeria Giraldo, Elnaz Toreihi

Start time: 7:20 PM

End time: 7:45 PM

Erick Pelaez Puig:

- What have you done since the last scrum meeting?
 1. Began reading through the research paper on LLMs.
- What is planned to be done until the next scrum meeting?
 1. Continue reading the paper.
 2. Begin writing the report on the paper.
- What are the hurdles?
 1. Time management.

Jeslyn Chacko:

- What have you done since the last scrum meeting?
 1. Since the last meeting, I have started reading the fairness in LLMs research paper and taking notes.
 2. I also created a template for the report we will be creating.
- What is planned to be done until the next scrum meeting?
 1. For the next meeting, I want to finish reading the paper.
 2. I want to also start working on the research paper report based on what we read.
- What are the hurdles?
 1. One of the hurdles for me was understanding some of the wording on the research paper and the formulas that were mentioned.

Valeria Giraldo :

- What have you done since the last scrum meeting?
 1. I have started reading the research paper on LLMs and made some preliminary notes.
- What is planned to be done until the next scrum meeting?
 1. I plan to finish reading the paper and begin working on our report. I also aim to outline key ethical concerns related to LLMs.
- What are the hurdles?
 1. Balancing the in-depth reading of the technical details with other responsibilities has been a bit of a challenge.

Elnaz Toreihi:

- What have you done since the last scrum meeting?
 3. I started reading the research paper on LLMs that was given by the product owner.
- What is planned to be done until the next scrum meeting?

3. I plan to continue my reading and add information to the report in preparation for the next meeting with the product owner.
- What are the hurdles?
 2. Time management